



WORKSHEET
Accounting Certificate – 505C

63 Credits
 Revised 5/2/22

Student Name _____

Student ID# _____

Required Classes	Grade
ACCT& 201 Principles of Accounting I	5 _____
ACCT& 202 Principles of Accounting II	5 _____
ACCT& 203 Principles of Accounting III	5 _____
BA 115 Business Math	5 _____
BA 137 Payroll/Tax Accounting ^{Sp}	5 _____
BA 138 Written Business Communication	5 _____
BA 225 Career Management	5 _____

Required Classes	Grade
BA 260 Principles of Income Tax ^W	5 _____
BT 140 Electronic Business Math Applications ^{F/Sp}	5 _____
BUS& 201 Business Law	5 _____
ECON 101 Introduction to Economics	5 _____
IT 100 Introduction to Computers	3 _____
IT 221 Applied Spreadsheets ^{W/Su}	5 _____

NOTES:

- Degree and certificates are awarded upon completion of required courses with a minimum GPA of 2.0 or higher.
- Some courses are offered each quarter; some are offered less frequently, as indicated by the superscripts. Check the YVC Catalog or the BA Program for information on individual courses.

PLANNING GUIDE

YEAR ONE

FALL	Credit	WINTER	Credit	SPRING	Credit	SUMMER	Credit

YEAR TWO

FALL	Credit	WINTER	Credit	SPRING	Credit	SUMMER	Credit