



**Financial Aid**

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## 2024–2025 Verification Worksheet - Dependent Student

**V1: Standard Verification – Dependent** - Your 2024-2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law requires each institution to collect and verify this information before awarding Federal aid. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the YVC Financial Aid Office. If you have questions about verification, contact the financial aid office as soon as possible so that your financial aid will not be delayed.

### A. Dependent Student’s Information

Last Name	First Name	M.I.	CTCLink Student ID Number
Street Address (include apt #)			
City	State	Zip Code	Date of Birth
Home Phone ( ) _____ - _____	Cell Phone ( ) _____ - _____	Email Address	

### B. Dependent Student’s Family Information

List the people in your Family Size which includes the following:

- The student
- Your legal parents who live together, even if they are not married (include information about both), • The student’s parents (including a stepparent, even if the student is not living with them). Exclude a parent who has died or is not living in the household because of separation or divorce. Include a parent who is on active duty in the U.S. Armed Forces apart from the family.
- The student’s siblings if the following are true: they live with student’s parents (or live apart because of college enrollment), receive more than half of their support from the student’s parents, and they will continue to receive more than half their support from the student’s parents during the award year.
- Other people if the following are true: They live with the student’s parents, they receive more than half of their support from the student’s parents, and they will continue to receive more than half their support from the student’s parents during the award year.
- The provided criteria for “dependent children” or “other persons” align with the requirement that family size align with whom the parent could claim as a dependent on a U.S. tax return if the parent were to file a U.S tax return at the time of completing the 2024-2025 FAFSA. As a result, the parent should not include any unborn children in the family size.

*If more space is needed, attach a separate page with the student’s name and ctclink ID Number at the top.*

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
<i>Missy Jones (example)</i>	<i>18</i>	<i>Sister</i>	<i>Central University</i>	<i>Yes</i>
		<i>Self</i>		

### C. Parent's Income and Earnings Information

**Important Note:** The instructions below apply to the student and each parent included in the household. Notify the financial aid office if the parents filed separate IRS income tax returns for 2022 or had a change in marital status after December 31, 2022. As part of federal student aid eligibility, the student and parents will be required to consent and approve sharing and importing income and tax information from the IRS to the FAFSA form, even if the attempt to obtain or use such data is ineffective. In most cases, no further documentation is needed to verify 2022 income information that was transferred into the student's FAFSA. If 2022 income tax return information for the student or parents was not available, the student and parents should provide the institution with appropriate 2022 tax documents.

**Check box for the option that applies to the student's parent(s).**

**1. PARENT TAX RETURN FILER(S) WHO PROVIDED CONSENT**  
 The student's parent has filed 2022 taxes and have given consent and approved sharing and importing income and tax information from the IRS to the FAFSA form.

**2. PARENT TAX RETURN FILER(S) WITH ATTACHED 2022 IRS TAX RETURN TRANSCRIPT(S)**  
 The student's parent did not grant consent to FAFSA on the Web to transfer 2022 IRS income tax information into the student's FAFSA and has attached a copy of their **2022 IRS Tax Return Transcript(s) or a signed copy of the 2022 income tax return and all applicable schedules (including schedules 1, 2, 3, C and F).**

**3. PARENT(S) NON-TAX FILER NOT REQUIRED TO FILE A TAX RETURN IN 2022**  
 The student's parent(s) was **not employed** and had no income earned from work in 2022 and has attached a signed statement to this form stating this. Request the Verification of Non-Filing Statement form from the Financial Aid Office.

**OR**

**PARENT(S) NON-TAX FILER WHO WAS EMPLOYED IN 2022 BUT WAS NOT REQUIRED TO AND DID NOT FILE INCOME TAXES**  
 The parent(s) was **employed in 2022, did not file taxes**, and has attached all W-2s and a **Verification of Non-Filing Statement** from the Financial Aid Office to this form. List the names of all the employers, the amount earned from each employer in 2022, and attach a W-2 form for each "regular" job. List every employer even if they did not issue an IRS W-2 form.

*If more space is needed, attach a separate page with the student's name and ctclink ID Number at the top.*

Parent's Name	Employer's Name	2022 Amount Earned	IRS W2 Attached?
<i>Elizabeth Taylor (example)</i>	<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00 (example)</i>	<i>Yes (example)</i>

### D. Student's Income and Earnings Information to be verified

**Please check the box for the option that applies to the student.**

**1. STUDENT TAX RETURN FILER**  
 The student has filed 2022 taxes and have given consent and approved sharing and importing income and tax information from the IRS to the FAFSA form.

**2. STUDENT TAX RETURN FILER WHO ATTACHED THEIR 2022 IRS TAX RETURN TRANSCRIPT**  
 The student did not grant consent FAFSA on the Web to transfer 2022 IRS income tax information into the student's FAFSA and has attached a copy of their **2022 IRS Tax Return Transcript(s) or a signed copy of the 2022 income tax return and all schedules (applicable schedules 1, 2, 3, C and F).**

**3. STUDENT NON-FILER WHO WAS NOT EMPLOYED IN 2022**  
 The student was **not employed** and had no income earned from work in 2022 and has attached a **signed statement** to this form stating this. Request the Verification of Non-Filing Statement form from the Financial Aid Office.

OR

**STUDENT NON-FILER WHO WAS EMPLOYED IN 2022 BUT WAS NOT REQUIRED TO AND DID NOT FILE INCOME TAXES**  
 The student **was employed in 2022, did not file taxes**, and has attached all W-2s and a Verification of Non-Filing Statement from the Financial Aid Office to this form. List the names of all the employers, the amount earned from each employer in 2022, and attach a W-2 form for each "regular" job. List every employer even if they did not issue an IRS W-2 form.

*If more space is needed, attach a separate page with the student's name and ctclink ID Number at the top.*

Student Name	Employer's Name	2022 Amount Earned	IRS W2 Attached?
<i>Elizabeth Taylor (example)</i>	<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00 (example)</i>	<i>Yes (example)</i>

### E. Certification and Signatures

Each person signing this worksheet certifies that all the information reported on this form is complete and correct. The student and at least one parent must sign and date.

Student Signature	Date
Parent Name (Printed)	
Parent Signature	Date