



Yakima Campus

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MINUTES

REGULAR MEETING YAKIMA VALLEY COLLEGE BOARD OF TRUSTEES

October 10, 2019, 4:30 p.m.

M.L. King Jr. Room

Hopf Union Building, Yakima Campus

Chair Sara Cate called the meeting to order at 4:30 p.m.

A. Roll Call and Introduction of Guests and New Employees

Board of Trustees Present

Dr. Sara Cate, Chair

Mr. Patrick Baldoz, Vice Chair

Mr. Neil McClure

Ms. Rosalinda Mendoza (by phone)

Mr. Robert Ozuna

Others Present

YVC Students

YVC Staff

Dr. Linda Kaminski, Secretary

Introduction of Guests and New Employees

Mr. Steve Sloniker, Executive Director of Human Resources, introduced Zach Schierl, Astronomy Instructor; Margaret France, English Instructor; Matt McGuire, Application Developer; and Tim Brown, Mathematics Instructor.

Introduction of Classified Employee of the Quarter, Gina Scribner & Sybil Miller, introduced Ms. Cindy Hoffman as the Classified Employee of the Quarter.

B. Proposed Changes to the Agenda. There were no changes to the agenda.

C. Approval of Minutes: Trustee Ozuna moved that the minutes of the regular meeting of September 12, 2019 be approved as submitted. The motion was seconded by Trustee McClure and passed unanimously.

D. Celebrating Excellence: Lonni Rodriguez-Funk, Director of Workfirst Education, discussed two new grants totaling \$736,426 for YVC's Job Skills Program (JSP). One for McClarin Plastics & one for Shields Bag & Printing. These were two of the largest grants awarded statewide, funds support training in; Outlook, Myers-Briggs, Conflict Resolution, Active Shooter, and Microsoft. Trustee Baldoz inquired about the reporting requirements for the companies that participate. Lonnie indicated they are required to set goals and provide a project outcome report.

E. **Community Partner Perspective:** Murray Ruggles, Automotive Technology Instructor, introduced John Mertell, a member of the Sun Country Mustang Club who discussed two \$750 Automotive Scholarships given to YVC Automotive Students. John discussed the clubs fundraising events and the application and selection process. Murray introduced one of the scholarship recipients Ms. Jessica Villarino. Jessica discussed her participation in the Skills USA Nationals and her desire to open her own class one preventative maintenance business.

F. **Action Items**

1) **President's Contract Extension,**

Chair Sara Cate stated that the Board of Trustees has completed a review of the college president's performance and found it exceeding expectations and performance goals. The board chair has negotiated, on behalf of the board, a renewal contract that the president has accepted, subject to the approval of the Board of Trustees.

MOTION 19-10-01: Trustee McClure moved that the Board of Trustees adopts a motion to approve the negotiated agreement offering the President an additional year on her employment contract, through September 30, 2022. The motion was seconded by Trustee Ozuna and passed unanimously.

G. **Communications.** Dr. Kaminski shared a thank you card from Senator Warnick.

H. **Reports**

1. **Board of Trustees**

Dr. Sara Cate discussed the busy week meeting with the accreditation team. Both she and Trustee Baldoz met with and were interviewed by Chris Bragg. They felt very prepared and were thankful to Dr. Kaminski and Tomas Ybarra for their preparation. Trustee Baldoz said there were no surprises and they had a very straight up conversation with Mr. Bragg. Chair Cate also attended the exit interview where Mr. Bragg presented the preliminary findings. Dr. Cate discussed the Board's commitment to engagement and she thanked Trustee McClure for attending the October Foundation meeting and thanked Trustee Mendoza for agreeing to attend the November Foundation meeting. Chair Cate will be attending the November 7th ACT Legislative Action Committee Retreat and Trustee Baldoz will be attending the November 8th ACT Fall Conference. Trustees Ozuna and McClure will be attending the AACC/ACCT National Legislative Summit in February 2020. Trustee McClure discussed the October Foundation meeting where he shared about the ESCALA program.

2. **Students**

Hope Wilson, President of ASYVC, talked about a joint project with community relations on a monthly calendar of events. Hope introduced RuthAnn Laurvick ASYVC's Public Relations officer. RuthAnn shared about her experiences at YVC and that she hopes to attend Eastern in the future.

Abraham Lopez, President of Grandview Student Council, discussed the GSC welcoming week. He also let the Board know that Grandview students can now participate in the senate meetings via Zoom on their phones, which is a program similar to ITV.

3. **Classified Staff** — Ms. Cathy VanWinsen, WPEA Representative, indicated things are a little more calm now that the accreditation site visit is done. She discussed recommendation #3 about staff being given more training and professional development and staffing. She is hoping this will come to pass. She discussed the use of Zoom in the IT classes, this fall there will be one classroom, in the winter hope to have three. Tomas indicated this is part of a long term plan to move away from ITV.
4. **Professional Staff** – *No one present, no report.*
5. **Faculty** — Ms. Rachel Dorn, AFT-Y Yakima President, stated she wanted to emphasize what Cathy had mentioned regarding staffing. She discussed the additional money for the nursing faculty to address the extra work. Rachel discussed the Teacher Ed Program, the new Pre-Pharmacy with the first student being accepted to the program. She finished with an update on ESCALA with 62 faculty having gone through the program.
6. **Vice President for Administrative Services** — No report
7. **Vice President for Instruction and Student Services**

Tomás Ybarra presented on the accreditation exit interview from yesterday. Commendation one was on Culture of Access & Success, Commendation two was on Commitment to Diversity, Equity & Inclusion, and Commendation three was on Upkeep to Facilities & Care of the Grounds. Recommendation one was regarding Standard 4.A.2, Standard 4.B.1 “the college engage in an effective, data-informed system of evaluation of all programs and services, using the results to inform planning and improvement.” Recommendation two was regarding Standards 2.C.1, 4.A.3 and 4.B.2 “the college fully implement degree and program-level student learning outcomes assessment across all degrees and programs, including general education. Assessment results should be used to inform academic and learning support planning and practices that lead to enhancement of student learning achievement.” Recommendation three was regarding Standards 2.B.1 and 2.B.3 “the college ensure sufficient staffing exists in all areas of the college, and that appropriate professional development opportunities are provided for faculty and staff.” Chair Cate requested that Vice President Ybarra give the Board an update when the written report is received. Mr. Ybarra also talked about attending the NWCCU board meeting in January with Dr. Kaminski where their board will take action. Trustee McClure inquired further about the issues raised about staffing today and by the accreditation team. Dr. Kaminski indicated she was unaware of additional staffing requests but that the faculty requests had been funded. If shortages are caused by sick leave or other leave it is difficult to staff for that or to predict it. It is difficult to get skilled workers to come in for just a month or two because they want full year contracts with benefits. As far as training, we have to know where the problem is, we need to know about it so we can address it. A copy of Vice President Ybarra’s PowerPoint will be filed with the minutes in the president’s office.

8. **President**

Community Relations Report. Mr. Jay Frank, Director of Community Relations, talked about the Larson Gallery's 64th Annual Central Washington Artists' Exhibit beginning November 2nd. He also talked about the October 23rd Diversity Series panel discussion on Yakima's Role in the Detention and Deportation Pipeline in partnership with the Yakima Immigration Response Network. Mr. Frank also discussed some awards that the community relations is up for, he will keep the Board posted on the final results. Trustee Ozuna thanked Jay for all of his work promoting the college to the community.

Human Resource Activity Report. Mr. Steve Sloniker, Executive Director Human Resources, reported that he is working on some recruitment processes and timelines that he will be sharing with Administrative Council. He also discussed some training that the HR division will be participating in and facilitating including; Search Advocacy, Writing Announcements and providing supervisor training.

President's Report. 1) President Kaminski provided the Board with the weekly FTE Census & Allocation Report. 2) She provided the Board with a copy of the pharmacy joint news release. 3) Dr. Kaminski provided the Board with a copy of the continued accreditation for Medical Assisting Certificate Program letter. 4) She provided the Board with a report showing the Best Community College Systems. 5) Dr. Kaminski provide the Board with copies of donation acknowledgement letters.

H. **Call to the Public.** No one present expressed a desire to address the Board.

I. **Date of Next Meeting** — The next Regular meeting will be **WEDNESDAY, November 6th, 2019** in the M.L. King Jr. Room, Hopf Union Building, Yakima Campus.

J. **Executive Session.** No executive session was called.

K. **Action Items.** N/A

L. **Adjournment.** The meeting adjourned at 5:48 p.m.

PATRICK BALDOZ

LINDA KAMINSKI

Patrick Baldoz, Vice Chair

Attest: Linda J. Kaminski, Secretary