



Yakima Campus

S. 16th Avenue & Nob Hill Boulevard, PO Box 22520, Yakima, WA 98907-2520

P: 509.574.6800 • www.yvcc.edu

MINUTES
SPECIAL MEETING/STUDY SESSION
YAKIMA VALLEY COLLEGE
BOARD OF TRUSTEES
June 10, 2021 3:30 p.m.

Join Zoom Meeting
<https://us02web.zoom.us/j/85338964990>

Meeting ID: 853 3896 4990

Dial by location

1-253-215-8782

Chair Baldoz called the study session to order at 3:30 p.m. Trustees present were Chair Patrick Baldoz, Trustee Sara Cate, Trustee Neil McClure and Trustee Bertha Ortega.

- A. **Board Discussion of Summer Retreat Agenda.** The Board of Trustees discussed their upcoming Summer Retreat meeting format and agenda. The study session adjourned at 4:25 p.m.

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- A. **Roll Call and Introduction of Guests and New Employees**

Board of Trustees Present

Patrick Baldoz, Chair

Dr. Sara Cate

Neil McClure, Vice Chair

Bertha Ortega

Others Present

YVC Faculty & Staff

YVC Students

Dr. Linda Kaminski, Secretary

Trustees Absent

Cus Arteaga (excused)

Introduction of Guests and New Employees, Mr. Steve Sloniker, Executive Director Human Resources, introduced Kim Ruelas, Financial Specialist 1. Mr. Sloniker introduced Ray Funk, Director of Athletic who introduced Abigail Drollinger, Head Coach of Women's Soccer. Abigail and members of the soccer team discussed the events of a house fire that occurred next to the college and their heroic measures to alert neighbors and assist the family affected by the fire.

- B. Proposed Changes to the Agenda.** Chair Baldoz called for an executive session at 4:42 p.m. to discuss the performance of a public employee. Invited to join the Board were; Dr. Linda Kaminski, Steve Sloniker, Tomas Ybarra and Jim Yockey. On call to join were tenure committee chair Heidi Shaw and Jeff Norwood. The Board did not call for Heidi Shaw or Jeff Norwood to join the executive session and the executive session ended at 4:56 p.m. As a result of the executive session a sixth action item was added to the agenda. 21-06-06 One-year extension of Tenure Review Process for Jeff Norwood.
- C. Approval of Minutes:** Trustee Ortega moved that the minutes of the Special and Regular Meetings of May 13, 2021 be approved as submitted. The motion was seconded by Trustee Cate and passed unanimously.
- D. Action Items:**
- 1. Approval of the 2021-22 Operating Budget**

Dr. Teresa Rich stated that the proposed operating budget was presented at the May 13, 2021 study session. The proposed budget remains the same as presented.

MOTION 21-06-01: Trustee Ortega moved that the Board of Trustees adopt a motion to approve the 2021-22 Operating Budget presented on May 13, 2021. The motion was seconded by Trustee Cate and passed unanimously.

- 2. Approval of the 2021-22 Student Residence Center (SRC) Budget**

Brady Mugleston stated that the proposed 2021-22 SRC budget was presented at the May 13, 2021 study session. The proposed budget remains the same as presented.

MOTION 21-06-02: Trustee Cate moved that the Board adopt a motion to approve the proposed 2021-22 SRC budget as presented during the May study session. The motion was seconded by Trustee McClure and passed unanimously.

- 3. Approval of the 2021-22 Student Services Activities Fee (S&A) Budget**

Linda Kaminski stated that the college president appointed a 2021-22 S&A Fee Budget Committee as outlined in the ASYVC Financial Code for Associated Students. Three advisors and six students served on the 2021-22 committee.

The administration provided the S&A allocation using a 2021-22 projected distribution. The total allocation of \$1,228,971 with an additional provision of \$25,000 for championship travel from the reserve if needed, was approved by the administration and allocated by category by the S&A Fee Budget Committee.

The committee met spring quarter, carrying out its duties in keeping with the ASYVC Financial Code. The ASYVC Senate approved the distribution on May 3, 2021. The administration concurs with the committee's recommendation. The proposed 2021-22 S&A budget was presented at the Board of Trustees' Study Session on May 13, 2021.

MOTION 21-06-03: Trustee Ortega moved that the Board of Trustees adopts a motion to approve the proposed 2021-22 Services and Activities Fee budget as presented at the May Study Session. The motion was seconded by Trustee McClure and passed unanimously.

4. **Student Tuition Increase**

Tomas Ybarra stated that the Washington State Legislature authorizes tuition rates that state institutions may charge. The State Board for Community and Technical College sets tuition rates for community and technical colleges, up to the amount authorized by the legislature. At such time as the SBCTC sets the 2021-22 tuition rates, the administration will provide an updated tuition schedule to the board.

MOTION 21-06-04: Trustee Cate moved that the Board pre-approves use of the tuition rate for 2021-22 as set by the State Board for Community and Technical Colleges. The motion was seconded by Trustee Ortega and passed unanimously.

5. **Election of Board Vice Chair for 2021-22**

Chair Patrick Baldoz stated that Article IV of the Board of Trustees' Constitution governs officers of the Board of Trustees. As provided in Section B of Article IV, Vice Chair Neil McClure will assume the chair position on July 1, 2021. The Board needs to elect a new vice chair to assume that office and, subsequently, the chair position on July 1, 2022.

The two remaining board offices are ex officio positions. Article IV states, "The Secretary and Treasurer will be the President and Vice President for Administrative Services of the college, respectively, as ex officio with no voting privileges."

MOTION 21-06-05: Trustee Ortega moved that the Board of Trustees nominate and elect a vice chair to assume office July 1, 2022. Trustee McClure seconded the motion. During discussion Chair Baldoz nominated Trustee Cus Artega to be elected vice chair effective July 1, 2022. There was no further discussion and the motion passed unanimously.

6. **One-year extension of Tenure Review Process for Jeff Norwood**

Tomas Ybarra stated that the tenure review committee for Mr. Jeff Norwood is requesting a one year extension of his tenure review process. Interruptions to normal functioning caused by the pandemic combined with other contributing factors will prevent Mr. Norwood from meeting one critical requirement of his tenure review process within the time frame of the typical three-year tenure review cycle, namely completing his doctoral degree.

Public health measures related to COVID-19 impacted the availability of Mr. Norwood's UW doctoral committee members. Mr. Norwood has been able to restructure his committee and develop a new schedule for moving forward. The committee believes that the probationer will satisfactorily complete the professional improvement plan.

MOTION 21-06-06: Trustee McClure moved that the Board of Trustees approves a one-year extension of Mr. Jeff Norwood's tenure review process. The motion was seconded by Trustee Cate and passed unanimously.

E. **Communications:** NWCCU Thank you letter to Dr. Rich. A copy is attached to these minutes in the president's office.

F. Reports

1. **Board of Trustees.** Chair Baldoz thanked Vice President Ybarra for his years of service to the college and congratulated him on his retirement. Chair Baldoz read a nomination letter that the Board of Trustees submitted to ACT for Mr. Ybarra. Although Mr. Ybarra wasn't selected for the award the Board of Trustees wanted to honor him by reading the letter.
2. **Students:** Penny Tahmalwash, ASYVC President , Not present.
Abraham Lopez, GSC President, discussed some past events and the new team of ASYVC members. A copy of the report is filed with these minutes in the president's office.
3. **Classified Staff** – Cathy Van Winsen, WPEA Representative, stated she was happy to get to the end of the year. She stated there were lots of questions from staff about when they could be coming back to campus. She indicated some staff were excited but others expressed some concerns. Cathy congratulated Vice President Ybarra on his retirement.
4. **Professional Staff** – Ms. Hillary Emerson, AFT-YPS Professional Representative, indicated that they were able to meet with HR Director Steve Sloniker regarding the college's re-opening plan. She also congratulated Vice President Ybarra on his retirement.
5. **Faculty** – Ms. Rachel Dorn, AFT-Y Yakima President thanked Vice President Ybarra for his work at the college and congratulated him on his retirement. Rachel stated that faculty have been busy with finals. She discussed a recent membership meeting, concerns regarding; recruitment, reduction in pool of faculty, late hiring and interviews occurring so late in the year, no exit interviews and faculty being fearful and frustrated.
6. **Vice President for Administrative Services** – Dr. Teresa Rich thanked Tomas for his years of wonderful service to the college. She indicated there were only 35 weeks left to go live. A copy of the Board fiscal update is files with these minutes in the president's office.
7. **Vice President for Instruction and Student Services** – Mr. Tomás Ybarra introduced Mark Fuzie and Wilma Dulin to discuss thought leaders.
8. **President**
Community Relations Report – Mr. Dustin Wunderlich, Director of Community Relations, discussed commencement on Friday the 18th. There were 232 graduation videos/media submissions for the virtual graduation. This number is up from last year. Photos for the Grandview Campus virtual tour will be taken on June 22nd. A copy of the report is filed with these minutes in the president's office.
Human Resource Activity Report – Mr. Steve Sloniker, Executive Director Human Resource indicated the HR department has been very busy with recruitment, interviews and hiring. Steve indicated there were a number of positions open. HR has been busy processing faculty contracts and will begin processing administrative contracts next week. Mr. Sloniker thanked Tomas of his service to the college. A copy of the report is filed with these minutes in the president's office.
President's Report – 1) Dr. Kaminski discussed a meeting with Trustee Cate and her husband at PNW University, with other members of YVC faculty and members from WSU. 2) President Kaminski read some of the commencement statistics, she indicated that the awardees would be featured in the upcoming campus update. 3) Dr. Kaminski briefly discussed her hopes on the upcoming proclamation from the Governor. 4) Dr. Kaminski thanked Vice President Ybarra for his years of service, she indicated she will miss him most of all and she wished him a Happy Birthday!



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G. **Call to the Public** – No one present indicated a desire to address the Board.

H. **Date of Next Meeting**— The next meeting will be, September 9, 2021.

I. **Executive Session.** An executive session was called at the beginning of the meeting. See Item B above.

J. **Action Items.** An action item was added from the executive session. See Item B above and action item 21-06-06.

K. **Adjournment.** The meeting was adjourned at 6:16 p.m.

PATRICK BALDOZ
KAMINSKI
Patrick Baldoz, Chair

LINDA
Attest: Linda Kaminski, Secretary